

## **Rental Procedures – VRBO – Screening**

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mailing & billing address: \_\_\_\_\_

\_\_\_\_\_

Dates and length of stay: \_\_\_\_\_

Number in party: \_\_\_\_\_

Relationship of all in party: \_\_\_\_\_

Purpose of rental: \_\_\_\_\_

Discuss and confirm acceptance of **HOUSE RULES:**

**CHECK-IN: 3:00 PM**  
**CHECK-OUT: 11:00 AM**  
**NO SMOKING**  
**REMOVE ALL TRASH**  
**CLEAN ALL DISHES**  
**LEAVE HOME IN SAME CONDITION FOUND**  
**RESPECT OUR HOME AS IF IT WERE YOUR HOME**  
**CHECK-OUT EXIT TELEPHONE CALL**

**HOUSE RULES** are acknowledged and confirmed: \_\_\_\_\_

Explain *Confirmation Process*.

Complete call.